

# Marine Discovery Centre Risk Assessment

<b>Ref No: (e.g. Asset or Purchase Number)</b>		<b>Site</b>	Star of the Sea
<b>Date of assessment:</b>	23 August 2022	<b>Department/Area:</b>	Marine Discovery Centre (MDC)
<b>Identify/describe activity, equipment, area or event you are assessing:</b>			
<b>Excursion visits from other Schools/Kindergartens to the Marine Discovery Centre</b>			

Item	Step 1: Identify the hazard/s:	Step 2: Assess the risks:	Step 3 & 4: Reducing the risk:	Step 5: Monitor & review:
	A hazard can be defined as a source or a situation with a potential for harm in terms of human injury or ill-health, damage to property, damage to environment, or a combination of these	When conducting a risk assessment, <b>YOU MUST</b> consider what could happen if someone is exposed to a hazard (consequences), the likelihood of it happening and how long the worker is exposed to the hazard.	What are the most suitable controls to reduce the risk? Use 'Hierarchy of Control' from top down and combine multiple controls if needed to reduce risk to as low as reasonably practicable. Hierarchy of controls Level 1: – Eliminate the hazards Level 2: – Substitute the hazard with something safer Level 3: – Reduce the risk through engineering controls Level 4: – Reduce the exposure to the hazard through administrative controls Level 5: – Use personal protective equipment	How will the risk be monitored and who has the responsibility? Record review date

Item No.	What could cause harm? (Refer to the "What Could Cause harm" document in the Resources Tab on the CSH&W Website)	What could go wrong? (Refer to the "What Could Go Wrong" document in the Resources Tab on the CSH&W Website)	Controls	Additional Controls	Date completed	Review method & position/ person responsible	Review Date
1.	<b>Crossing Seaview Road</b>	Child/adult could be hit by moving car	Visiting Class Teachers at front and back of group Parents/Volunteers walk on road side of children Traffic Lights are turned on Marine Leader is at front with Class Teacher	If only one class is visiting, the Class Teacher is stationed at the front.		Carmen Bishop	
2.	<b>Dog on beach</b>	Dog attacks child/adult	Visiting Class Teachers are responsible for their class at all times. Marine Leader highlights not to interact with dogs. Dogs remain on lead during daylight saving	Marine Leaders/Volunteers assist Class Teacher(s) with children standing with the Teacher(s)		Carmen Bishop	

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3.	<b>Child/Adult picks up sharp object</b>	Child/Adult cuts hand / or foot	Marine Leader highlights not to pick up sharp objects eg Razor Shells and syringes. All students and staff are also instructed that shoes must be left on for the duration of the excursion	Marine Leaders/Volunteers assist Class Teacher(s) with ensuring sharp objects are not picked up. Tongs are provided for sharp objects and a first aid kit is readily available		Carmen Bishop	
4.	<b>Slip, trips, falls</b>	Child/Adult could fall over at beach, yard and/or inside MDC	Children are with at least one supervising adult on the beach and MDC. Children are supervised by their Class Teacher(s) at Recess and Lunch breaks.	Marine Leaders remind children to stay with their supervising adult and they are instructed not to play on the rocks or in the water.		Carmen Bishop	
5.	<b>Snake bite</b>	Child/adult could get a snake bite	Children are on the beach with an adult at all times and are only to use the allocated paths	Marine Leaders/teachers to ensure and instruct no one goes on the rocks at Henley Beach. A snake bit kit is available in the First Aid in the MDC		Carmen Bishop	
6.	<b>Water hazard / walking near the ocean</b>	Drowning risk	Active supervision of children by adults while walking on the beach at all times	Marine Leaders remind children to stay with their supervising adult and they are instructed not to go near the water.		Carmen Bishop	
7.	<b>Radiation</b>	Sunburn	Staff and students to wear appropriate clothing and footwear for the weather conditions. Application of sunscreen prior to the beach marine trail.	Sunscreen is available from the MDC		Carmen Bishop	
8.	<b>Covid19 / Influenza</b>	Transmission infection	Staff, students, parents, volunteers not to attend if they are feeling unwell or showing COVID19 or flu like symptoms. Social distancing of 1.5m where possible. Personal drink bottles Hand washing and/or sanitiser prior to eating and after	Face masks can be worn and spare masks can be provided All interactive models are cleaned before and after every school visit		Carmen Bishop	

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			handling any shared resources or plant materials.				

**Review hazard/risk assessment if task or circumstances change and at intervals appropriate to the level of risk (minimum 5 years).**

**Completed by:** Carmen Bishop

**Signature:**

**Date:**

**In consultation with:** Leanne Cenzato

**Signature:**

**Date:**

**Risk Assessment Authorised by:** Damian Weeks

**Signature:**

**Date:**

REVIEW/FEEDBACK Please circle Yes or No								
Were the controls effective	YES	NO	Were there any unforeseen hazards or issues	YES	NO	Were there any incidents	YES	NO
DETAILS			DETAILS			DETAILS		

**The following section is to be completed after the completion of task or activity.**

**NAME:**

**SIGNATURE:**

**DATE:**